Express Messaging

The Express Messaging Access Number at Furman University is 3233.
Name addressing

You can use name addressing for addressing a message, for creating a distribution list, or for express messaging, by spelling the name on your telephone keypad.

To address by name

1. When Voice Messaging prompts you for a mailbox number, enter the name addressing prefix. (If you don't know the prefix, press X.)

2. Spell the last name, then the first. For Q, press 7; for Z, press 9. For example, to reach Bob Quinn, dial 78466262. You can stop spelling as soon as the system announces a match.

   If you don’t know the complete name, enter the first few letters, then press #.

   "Name found: (name)."

   If you entered a partial name, the system lets you select from a list of possible matches for the name.